

PARK TOWERS CONDOMINIUM ASSOCIATION

9 – 11 Park Street - Norwalk, CT 06851

February 8th, 2020

Attendees: Board members: Jeff Bisson, Melanie Lovern, Robert McGregor and Dan Aman
Imagineers: Jennifer Zupanic

Call to Order: Jeff called the meeting to order at 6: 05 PM

Approval of Minutes: January minutes approved.

Notice of Hearing: No hearings this month

Open Session: No owners present

Home Owner Concerns:

- Melane Lovern brought up the challenge around the 2nd floor unit owner who smokes in their unit, the smoke permeates the 2nd floor hallway and unit 204. Melane has installed a small air purifier device the hallway which seems to help.

Correspondence: There was no communications

Financials:

- The financial statements of the association as for the month February were received.

Management Report:

- Action items were reviewed and discussed
- Maintenance report was reviewed and discussed

Old Business:

- Elevator – Thyssen Krupp will manage the elevator repairs. Communication is being drafted for residents to provide updates for upcoming project.
- Roof Project- we received the recommendations from architect. They found that the parapet could be repaired and will not have to be removed and rebuilt. The recommendations from the design of the new roof, will match what has already been quoted by the roofing company so no changes are required. We are waiting for the final report from the engineers so that we can send out the RFP's to the potential vendors to complete the parapet repairs and any other work recommended by the engineer.
- Extermination- The service is included in the common charge fee. All residents are strongly encouraged to participate by placing their magnets outside their doors before 9:00AM on the scheduled day. For the month of February 11 of 68 units participated in the service.
- Renovations of unit 118- based boards and trim are installed. Appliances were ordered, the counter top measuring has been scheduled.

New Business:

- Unit owners having suggestions or concerns may write them down and put them in the in the mail box on the 2nd floor, the Board will review them. If you want a response, please put your name and unit number on the document.

- A motion was made to add another board member to the Medco Key list.
- The Board has updated the insurance agent/ broker to Bouvier Insurance.

Executive Session:

The Board was in executive session from 7:00PM to 7:25 PM

Other Executive Business:

- Minutes are posted on the Park Towers website; at www.parktowers.net
- Next ABC Exterminating service is March 14th, 9:00 AM, all residents are strongly encouraged to participate by placing their magnets outside their doors before 9:00AM

Adjournment:

There being no further business, the meeting adjourned at 7:45 pm.

Respectfully submitted,

Dan Aman, Secretary

NEXT MEETING

Thursday, March 13th 2020

Held at Norwalk City Hall, 1st floor lounge.

Meeting for remainder of 2020

April 9th

May 14th

June 11th

July 09

August 13th

September – Annual Meeting TBD

**Meeting dates are subject to change we do recommend calling
Imagineers should you wish to attend.**

Please, call Imagineers at 203-663-1447.